



**General By-Laws for Branches
of
Ontario Provincial Command**



**BRANCH REGULATIONS TO
THE GENERAL BY-LAWS FOR BRANCHES**

Long-Twiname-Henderson (L.T.H.)

Ont. No. 372

BRANCH NAME

BRANCH No.

√ GBLB Section	Regulation Wording	Branch Approval Date
<input type="checkbox"/>	S. 409 The Branch Term of Office shall be two (2) years.	
<input checked="" type="checkbox"/>	S. 501. (1) The Branch shall elect three (3) Vice Presidents at the Election Meeting.	10-MAR 2011
<input checked="" type="checkbox"/> ***	S. 501. (2) <i>Item (1)</i> - The following Officers shall be elected at the Election Meeting: <u>Treasurer; Secretary; Sergent-at-Arms; Branch Chaplain (if desired).</u>	10-MAR 2011
<input checked="" type="checkbox"/> ***	S. 501. (2) <i>Item (2)</i> - The following Officers shall be appointed by the President: <u>Membership; Poppy Trust Fund; Bar Steward; Vets & Seniors Services; Finance; Sports;</u> <u>Webmaster & P.R.O.; Honours & Awards; Lotteries; Training & Organization;</u> <u>Constitution & Bylaws; Special Events & Entertainment; Youth & Education;</u>	10-MAR 2011
<input checked="" type="checkbox"/> ***	S. 502. The Branch shall elect a total of <small>not less than six and no more than 10</small> (<u>6-10</u>) Executive Committee Members.	10-MAR 2011
<input checked="" type="checkbox"/>	S. 513. (1) A Liaison Officer to the Ladies' Auxiliary shall be appointed at the General Meeting held in the month of <u>June</u> .	10-MAR 2011
<input checked="" type="checkbox"/>	S. 513. (2) The Executive Committees of the Branch and the Ladies' Auxiliary shall hold two joint meetings on the <u>second Wednesday</u> in the months of <u>September</u> and <u>March</u> starting at <u>7:00</u> p. m.	10-MAR 2011

BRANCH REGULATIONS CONTINUED

✓	GBLB Section	Regulation Wording	Branch Approval Date
<input type="checkbox"/>	S. 601. (3)	The President shall appoint a Chairman for each of the following Non Standing Committee(s): _____ _____ _____ _____	
<input type="checkbox"/>	S. 703. (3)	<i>Item (1)</i> - The Secretary may designate a member of his choice to be responsible for ensuring that all new members at the time of their initiation receive a copy of the General By-Laws and their Legion Badge.	
<input checked="" type="checkbox"/>	S. 703. (3)	<i>Item (2)</i> - All new members at the time of their initiation shall receive a Legion Badge and current copies of the General By-Laws of both Dominion and Ontario Commands.	<u>10-MAR 2011</u>
<input checked="" type="checkbox"/>	S. 703. (4)	The Branch shall maintain the Records which fall under the responsibility of the Secretary in an electronic format with a back-up copy stored in a separate and secure location.	<u>10-MAR 2011</u>
<input checked="" type="checkbox"/>	S. 704. (2)	The Branch shall maintain the Records which fall under the responsibility of the Treasurer in an electronic format with a back-up copy stored in a separate and secure location.	<u>10-MAR 2011</u>
<input type="checkbox"/>	S. 708.	The Additional Duties listed on the attached document shall govern the respective Branch Offices and the document header shall be as follows: NAME _____ BRANCH NO. _____ ADDITIONAL DUTIES CREATED UNDER SECTION 708. (GBLB) FOR BRANCH OFFICES	
<input type="checkbox"/>	S. 709.	The Duties and Terms of Reference listed on the attached document shall govern the respective Committees and/or Branch Positions and the document header shall be as follows:	

BRANCH REGULATIONS CONTINUED

✓	GBLB Section	Regulation Wording	Branch Approval Date
		NAME _____ BRANCH NO. _____ DUTIES & TERMS OF REFERENCE CREATED UNDER SECTION 709. (GBLB) FOR COMMITTEES / BRANCH POSITIONS	
<input type="checkbox"/>	S. 710.	The following Organized Groups within the Branch shall be administered by the Branch: _____	
<input checked="" type="checkbox"/> ***	S. 802.	The Branch shall hold its' General Meetings on the _____ third (3rd.) Thursday of the month _____ _____ starting at 7:00 p. m. The month(s) of <u>July and August</u> _____ _____ will be excluded.	<u>10-MAR 2011</u>
<input type="checkbox"/>	S. 804.	The Order of Business as listed on the attached document shall govern all General Meetings and the document header shall be as follows: NAME _____ BRANCH NO. _____ ORDER OF BUSINESS CREATED UNDER SECTION 804. (GBLB) FOR GENERAL MEETINGS	
<input checked="" type="checkbox"/> ***	S. 807. (1)	<i>Item (1)</i> - The Annual Meeting shall be held in conjunction with the General Meeting held in the month of <u>May</u> .	<u>10-MAR 2011</u>
<input type="checkbox"/> ***	S. 807. (1)	OR	
<input type="checkbox"/> ***	S. 807. (1)	<i>Item (2)</i> - The Annual Meeting shall be held _____ at _____ m.	
<input checked="" type="checkbox"/>	S. 807. (2)	<i>Item (1)</i> - The Branch may consider applications for membership or reinstatement at the Annual Meeting held in conjunction with a monthly General Meeting.	<u>10-MAR 2011</u>
<input checked="" type="checkbox"/>	S. 807. (2)	<i>Item (2)</i> - The Branch may conduct initiations of new members at the Annual Meeting held in conjunction with a monthly General Meeting	<u>10-MAR 2011</u>

BRANCH REGULATIONS CONTINUED

✓	GBLB Section	Regulation Wording	Branch Approval Date
<input type="checkbox"/>	S. 808.	The Order of Business listed on the attached document shall govern all Annual Meetings and the document header shall be as follows: NAME _____ BRANCH NO. _____ <p align="center">ORDER OF BUSINESS CREATED UNDER SECTION 808. (GBLB) FOR ANNUAL MEETINGS</p>	_____
<input checked="" type="checkbox"/>	S. 809. (1) ***	<i>Item (1)</i> - A quorum for all meetings of the Branch shall be five (5) percent of the total eligible voting membership as recorded on the files of Command at the end of the preceding calendar year.	10-MAR-2011
OR			
<input type="checkbox"/>	S. 809. (1) ***	<i>Item (2)</i> - A quorum for all meetings of the Branch shall be twice the number of members from the Executive Committee present at the meeting plus one (1) additional eligible voting member	_____
OR			
<input type="checkbox"/>	S. 809. (2) ***	A quorum for all meetings of the Branch shall be the total number of the Executive Committee plus _____ (___) additional eligible voting member(s).	_____
<input checked="" type="checkbox"/>	S. 810.	In the event that any scheduled Branch Meeting falls on a Statutory Holiday, it shall be rescheduled to <u>THE SAME DAY OF THE FOLLOWING WEEK</u> XXX XXX at 7:00 P. m.	10-MAR-2011
<input checked="" type="checkbox"/>	S. 1001. ***	The Election Meeting shall be held <u>ON THE DAY OF THE ANNUAL MEETING</u> XXX XXX at 7:00 P. m.	10-MAR-2011
<input type="checkbox"/>	S. 1005.	An advance poll shall be held on the day of the Election Meeting from _____ m. until the start of the Meeting.	_____
<input type="checkbox"/>	S. 1008.	All unsuccessful candidates shall be automatically nominated for the	_____

BRANCH REGULATIONS CONTINUED

✓	GBLB Section	Regulation Wording	Branch Approval Date
---	--------------	--------------------	----------------------

WILTON GAMBLE
BRANCH PRESIDENT
(Print Name)

JOHN MOGENSEN
BRANCH SECRETARY
(Print Name)

W. Gamble
BRANCH PRESIDENT
(Signature)

[Signature]
BRANCH SECRETARY
(Signature)

Date: 10-MAR 2011

NOTE: All Branches, pursuant to Section 903. of the General By-Laws of Ontario Provincial Command, shall submit copies of their Branch Regulations on this Form at the end of each calendar year unless there has been no amendments made during the year.

Legend

(GBLB) - The General By-Laws for Branches of The Ontario Provincial Command